

Car Parking Permit

Sustainability

The College has made a commitment towards environmental sustainability that includes an ambition to increase the use of environmentally sound transport and to minimise the impact of transport associated with its activities. Therefore eligibility for car parking permits will normally be restricted to those who are not able to use alternative transport. This will exclude those living within certain postcode areas, and will normally exclude all FE 16-19 students on the grounds that they are able to travel to College by other means during the first year of their course. Students who are starting on such a course will be considered for a car parking permit on an individual basis where alternative means are not reasonably available.

Permits

Owing to the high demand for car parking on the college campus, a car parking permit scheme is in force for the Folly Lane sites. The aim of the scheme is to reserve parking for students and staff in their college car park(s). A parking place however will not be guaranteed although it is hoped that by preventing non-college students and staff from using the car park there will be adequate car parking to go around.

There is no student parking available on other sites (HE Centre, Media Centre and Churchill House). Parking at Folly Lane and free transport between there and the HE Centre/Media Centre is available. There is also ample city centre parking.

Consideration to Neighbours and Residents

If you choose to park in the neighbouring, primarily residential, areas surrounding all College sites, please observe the following guidelines:

- Observe legal parking restrictions: this includes Residents' Only schemes, time limitations and other restrictions including safe access for emergency vehicles, parking near pedestrian crossings, bus stops or traffic lights. Clearly we do not enforce such restrictions and whether or not you receive a penalty or enforcement notice is at your own risk. Please bear in mind that these restrictions are there for a purpose and their infringement is at best annoying and inconvenient for residents and at worst can be dangerous.
- Use consideration at all times: do not obstruct access for residents e.g. by parking across drives and entrances; do not park on private property or in reserved spaces; park considerately and appropriately e.g. not on pavements or footpaths.

We value our good relations with our neighbours and parking is the most potentially contentious issue that aggravates these relations. While there are undeniable pressures on parking space in the area, most problems arise from a lack of courtesy, consideration and common sense.

Annual Fee

The Car Park Management Company will not be in operation for the first few days of the term in order for you to obtain your permit in good time. To apply for a car-parking permit please complete the attached form and return it to the college along with the annual administration fee of £15.00 (cheques payable to Hereford College of Arts). On receipt of the form and fee, your pass will be available for you to collect from Reception during the first week of term. Please note that the same fee also applies to all members of staff.

Terms & Conditions

Hereford College of Arts shares the campus with Herefordshire College of Technology and Hereford Sixth Form College. All three Colleges are operating a car parking permit scheme. You may only park in the car park of the College you attend.

You may receive a penalty charge notice of a fine up to £40 if:

- The correct permit is not clearly displayed on the car for which it was issued.
- You are not parked in a marked bay.
- You are parked in an area belonging to one of the other Colleges on the site, e.g. HCT or HSFC.
- You are parked on double yellow lines, obstructing access and/or fire exits.
- You are parked in a 'parking for the disabled' space without a disability permit clearly displayed.

If the penalty charge notice is paid within 2 weeks it will be reduced to £15.

Only one permit application per student is allowed and the charge for replacing lost permits will be £40.

Please note that the car park at the front of the College is reserved for visitors, disabled drivers and staff designated as essential users.

Due to the lack of car parking space it is in your interest to consider alternative transport arrangements to and from College. A permit does not guarantee you a parking space.

Please note:

Students living in areas with the following post codes:

HR1 1__
HR1 2__

HR2 6__
HR2 7__

HR4 0__
HR4 9__

will **not be eligible** for a permit due to their proximity to the college. Students living in these areas will be expected to use local transport or walk.

Students on 16-19 FE courses living outside of Herefordshire, or who travel to College using public transport and have a journey time on a bus or train of longer than 45 minutes, may apply for a car-parking permit.

Applications will always be considered from students with disabilities or exceptional circumstances.

Car parking permits are issued at the discretion of the College and may be cancelled or withdrawn.