

## Checklist for Enrolment - 1<sup>st</sup> Year

Forms to be completed prior to Enrolment (Please return to the College in the prepaid envelope provided in this pack)	Ticklist
<b>Educational Visits Consent Form</b>	
<b>Car Parking Application Form</b> (if applicable)	
<b>FE Student Survey</b>	
<b>Accommodation Application Form</b> (if applicable)	

Items to bring with you to Enrolment	Ticklist
<b>Completed Enrolment form</b> (help will be provided on the enrolment day should you require any support completing your form)	
<b>Special Requirements Form</b>	
<b>Passport sized photograph x 1</b> (with name and course clearly stated on the back)	
<b>Course Fees</b> (if not already paid)	
<b>Educational Maintenance Allowance (EMA) Contract Part 1</b> (if eligible) If over 19, please bring Adult Learning Grant reference number	
<b>Copies of all Examination Certificates</b>	

**Please ensure that you apply for Travel Assistance at least 4 weeks prior to the start of your course** (please see information enclosed).

**You may have been asked to complete a summer project by your tutor - see contents page if unsure. Please remember to bring this with you on the first day.**

General FE Course and College enquiries:

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