

## Checklist for Enrolment

Forms to be returned prior to Enrolment (Please return to the College in the prepaid envelope provided in this pack)	Tick list
<b>Educational Visits Consent Form</b> You will be unable to participate in any educational visits unless this form is received by the College	
<b>HE Student Survey</b>	
<b>Car Parking Application Form (if applicable)</b>	
<b>Accommodation Application Form (if applicable)</b>	

Items to bring with you to Enrolment	Tick list
<b>Completed Enrolment Form</b> Help will be provided on the enrolment day should you require any support completing your form	
<b>Special Requirements Form</b>	
<b>Certificates / APL Information</b> If you have transferred from a previous College or University, we will need evidence of your 'Accredited Prior Learning' (this is usually a certificate/transcript from your previous institution, showing your credits achieved so far)	
<b>Tuition Fees / Completed Direct Debit Form - if you are paying your own fees (if not already paid)</b>	
<b>Bank Details (Sort Code and Account Number) - for payment of Bursaries</b> A Bank Mandate form will be posted to you along with confirmation of your fees at the end of August.	
<b>Passport sized photographs x 1</b>	
<b>Official Documentation from the Student Loans Company</b> For example Payment Schedule and/or Grant Acknowledgement	
<b>All UK/EU students are required to bring their National Insurance Number in order to enrol.</b>  <b>All Non UK/EU students are required to bring your <u>original</u> Visa documentation and Passport in order to enrol.</b>	

You may have been asked to complete a summer project by your tutor - see contents page if unsure. Please remember to bring this with you on the first day.

### General Course & College Enquiries

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### General Course & College Enquiries

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